



**AGENDA FOR A REGULAR BOARD OF DIRECTORS' MEETING
SCHEDULED WEDNESDAY, April 9, 2025
at 11:30 a.m. – BWWB TRAINING ROOM**

Members of the public may listen to the meeting by calling
(720) 336-4568 Access Code: 444-190-303 [Public – Listening Only]

CALL TO ORDER AND INVOCATION

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. Request Board **to approve** minutes of its Regular Board of Directors' Meeting held February 12, 2025.

REPORTS OF COMMITTEES

- Engineering and Maintenance Committee Meeting will be held Wednesday, April 9, 2025, immediately after the Regular Board of Directors' Meeting.
- Regular Board of Directors' Meeting will be held Wednesday, April 23, 2025 at 11:30 a.m.

REPORTS OF OFFICERS

- A. Chair
- B. Directors
- C. Interim General Manager/Assistant General Manager(s)
 - Request Board **to hear** the Operations and Technical Services Division Report
 - Request Board **to hear** the Engineering and Maintenance Division Report
 - Request Board **to hear** an update regarding the Advanced Metering Infrastructure (AMI) project from E-Source

UNFINISHED BUSINESS

- NONE

SPEAKERS

NEW BUSINESS

2. Request Board **to adopt** resolutions authorizing monthly retirement benefits from the Board's Retirement Trust Fund for the following:
 - 2.1 Gary Mizzell, Inland Pump Station, Supervisor – Water Resources Department, as stated on the respective retirement calculation, effective May 1, 2025, and commending Mr. Mizzell for his 35 years of service.
 - 2.2 Vickie Huggins, Routing Supervisor – Meter Shop Department, as stated on the respective retirement calculation, effective May 1, 2025, and commending Ms. Huggins for her 32 years and 7 months of service.

- 2.3 Stacy Johnson, System Development Superintendent – System Development Department, as stated on the respective retirement calculation, effective May 1, 2025, and commending Ms. Johnson for her 30 years and 8 months of service.
 - 2.4 L D Gentry, Operator III – Water Treatment Department, as stated on the respective retirement calculation, effective May 1, 2025, and commending Mr. Gentry for his 28 years and 3 months of service.
 - 2.5 Pam Phillips, Business System Analyst – Customer Support Services Department, as stated on the respective retirement calculation, effective May 1, 2025, and commending Ms. Phillips for her 27 years of service.
 - 2.6 Tammy Fisher Wilson, Executive Assistant – Executive Department, as stated on the respective retirement calculation, effective May 1, 2025, and commending Ms. Wilson for her 20 years of service.
 - 2.7 Cynthia Williams, Board Administrator – Executive Department, as stated on the respective retirement calculation, effective May 1, 2025, and commending Ms. Williams for her 18 years and 2 months of service.
- 3 Request Board **to approve** payment of invoices to the following:
- 3.1 The Jones Group, LLC for professional services rendered March 2025 in the amount of \$15,000.00.
 - 3.2 General Ronald L. Burgess for professional services rendered February 18, 2025 through March 16, 2025 in the amount of \$26,399.63.
 - 3.3 The Birmingham Business Resource Center for professional services rendered February 28, 2025 in the amount of \$35,000.00.
 - 3.4 ARCADIS U.S., Inc. for professional services rendered December 2024 in the amount of \$368,869.45.
- 4 Request Board **to approve** an agreement with Walker360, for Printing and Mailing of the 2025 Consumer Confidence Report (CCR), at an out-of-pocket cost to the Board of \$79,100.00; and **to authorize** the General Manager and/or Assistant General Manager to execute said agreement, as recommended by the Communications Committee. [NOTE: This agreement is awarded from the State of Alabama’s Bid List, Contract [MA 999 210000000086.]
- 5 Request Board **to approve** the following items, as recommended by the Human Resources Committee:
- 5.1 **To approve** a revised Safety Footwear Policy for employees
 - 5.2 **To approve** a monthly vehicle allowance for Executive Management
 - 5.3 **To approve** the Salary Administration Plan Policy
- 6 Request Board **to approve** the following items, as recommended by the Executive Committee:

- 6.1 Request Board **to approve** recommendations from General Ronald L. Burgess, along with recommendations **to approve** the proposed organizational chart.
- 6.2 Request Board **to approve** a new Speakers Policy.
- 6.3 Request Board **to approve** a new Public Records Policy.
- 6.4 Request Board **to approve** proposed changes to the Cahaba River/Lake Purdy Watershed Protection Policy.
- 6.5 Request Board **to approve** the following Community Educational Items and/or Events:
 - 6.5.1 The allocation of \$10,000.00 from the funds budgeted for its Community Educational Program in support of the Birmingham City School/Social Emotional Learning Camp Wellness Program highlighting the importance of hydration that will have a beneficial impact on the Water Work's Board service area as it works to carry out its Corporate Purpose; and **to authorize** the General Manager to take such steps as necessary to sponsor Social Emotional Learning Camp Wellness.
 - 6.5.2 The allocation of \$10,000.00 from the funds budgeted for its Community Educational Program in support of the Southwest Alliance Association, Inc., highlighting the importance of clean water and the importance of water infrastructure to youth in our communities that will have a beneficial impact on the Water Work's Board service area as it works to carry out its Corporate Purpose; and **to authorize** the General Manager to take such steps as necessary to sponsor Southwest Alliance Association.

ADJOURNMENT